Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**BERHAMPORE COLLEGE**
Name of the head of the Institution	**Samaresh Mandal**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03482-252545**
Mobile no.	**9474319266**
Registered Email	**berhamporecollege.in@gmail.com**
Alternate Email	**bpc.naac@gmail.com**
Address	**20 C. R. Das Road P.O. - Berhampore**
City/Town	**Berhampore**
State/UT	**West Bengal**
Pincode	**742101**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Indrani Basu**
Phone no/Alternate Phone no.	**03482252545**
Mobile no.	**9476405630**
Registered Email	**anupriyaindrani@gmail.com**
Alternate Email	**bpc.naac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.berhamporecollege.in/wp-content/uploads/2021/03/AQAR-2018-2019.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.berhamporecollege.in/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**73.3**	**2007**	**31-Mar-2007**	**30-Mar-2012**

6. Date of Establishment of IQAC	**07-Jul-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Berhampore College	Observation of Eye Donation Fortnignt	District Health & Family Welfare (NTCP)	2019 1	20000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Face to face interaction with the students by all the departments is necessary for overall quality assurance. For this purpose each Department made mentor –mentee session with the students on a regular interval • IQAC Coordinator prepared the Academic Calendar. Projected schedule of important events, circular, cocurricular and extension activities. • An update of the College Website has made on an urgent basis. • The cell decided to arrange outreach as well as awareness programmes on different issues of economy, polity, environment, gender, technology, environment etc to enhance the intellectual understanding as well as mental health of all the stakeholder of the HEI. • The issues related with online admission process were discussed in the meeting. It was then unanimously resolved to conduct online admissions for all classes.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes

[View File](#)

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	02-Mar-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	15-Feb-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1. SMS gateway to send important notifications to different stakeholders of the college. 2. Up gradation of the college website with special importance to MIS. 3. Communication of important information to general public through website and conventional notices.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The planning and implementation of the curriculum of the college have done most effectively by introducing larger mission and the wider vision that defines the particular purpose which the college stands for and seeks to promote. The objective of the college is to fulfill what it has envisaged by providing quality education which will enable students to become educated, responsible citizens and realise their position in the society as independent person. The use of students-centric methods is meticulously planned; academic calendars, teaching modules are framed to ensure that lectures are of high quality and meet the time schedule. The college follows a well-structured procedure in order to ensure effective delivery of the curriculum designed by the University of Kalyani. The final academic plan is incorporated into the academic calendar which is based on the academic calendar provided by the University and then circulated to all the stakeholders. The academic plan is prepared by taking inputs from all the faculty. This plan is prepared by having discussions in the

IQAC, and procedural academic sub-committee meeting held in the beginning of each session. The head of the departments distribute the syllabi among its faculty members and monitors the implementation and progress of the academic plan. The feedback is taken from all the stakeholders regarding the curriculum implementation of previous year and later it is incorporated into the academic plan. Feedback from the students is also taken by the HODs in the course of delivery of the curriculum. If a faculty fails to finish his/her syllabi within the stipulated time, extra classes are arranged by the respective departments for the benefits of the students. Tutorial classes have been initiated for the students to complement the courses taught in regular classes. Remedial classes have also been initiated for the students who are academically as well as financially weak.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	N.A.	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Arts	01/07/2019
BCom	Commerce	01/07/2019
BSc	Science	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	15	15

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Computer Application	01/07/2019	15
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students and Faculty. Institution established Academic Committee in order to ensure and analyze the academic excellence at student and faculty levels. Periodical analysis is made by Academic Committee from the following way: students' performance in every semester/ Annual Class Test, utilization of infrastructure and requirements for quality enrichment. Berhampore College thoroughly reviews the curriculum for every academic year. The college maintains quality consistence and quality enhancement measure. In supervision of the Principal, faculties of various departments reinforce the curriculum by incorporating updated information. Institute collects the feedback physically from stakeholders' viz. Students and Teachers on Curriculum which is prescribed by the UGC.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bengali(H)	196	1257	156
BA	Political Science(H)	105	505	69
BA	History(H)	196	984	166
BA	Philosophy(H)	150	670	71
BA	English(H)	196	1112	165
BA	Sanskrit(H)	120	523	92
BSc	Economics(H)	28	78	6
BSc	Mathematics(H)	130	426	74
BSc	Geography(H)	120	1289	108
BCom	commerce (H & Gen)	300	383	82

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2019	4864	Nill	47	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
47	47	6	3	1	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our mentor-mentee counselling classes are taken at-least twice in each year by each department. First one holds at the end of 1st mid-term test during first phase of academic session i.e. during end of November to the month of December. Latter is conducted at the end of second mid-term test which usually has taken during end of April of second phase of each academic session. However a central counselling of students of First Year B.A.,B.Sc. and B.Com of current academic session is conducted by college authority through verification of their candidature at the beginning of each academic session. Some department communicate regularly with the guardian over phone and inform them about the performances of their ward. As earlier we have mentioned that majority of our students come from low socio-economic strata, so their parents busy in earning bread. They don't have enough time to appear in parent –teacher meeting. So that we can solve this short-comings over electronic media. However, due to the outbreak of Novel Corona Virus college had remained closed from14th March, 2020 for students. So all the usual activities remain curtailed since that day. Students got distress for this closing. Our devoted teachers started on line teaching through various platforms (like Google class room, What's app, etc) without wasting much times. They also successfully consoled the students as a mentor during that period and helped the students to get out from their distress.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4864	47	1:103

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	25	3	Nill	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nill	Nill	Nill
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of

			semester-end/ year-end examination	results of semester-end/ year- end examination

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- Our first step to uphold a Continuous Internal Evaluation (CIE) system at the institutional level is to constitute different committees to supervise and monitor evaluation activities of the college. Each committee is headed by a convenor (. e.g. Examination committee -Part I ,Part II, Part III, Academic Committee).Each committee is assigned with the task of conducting the different examinations. • However as students of Third year honours get less time to complete their scheduled syllabus, so for them single mid-term term test has been prescribed during month of December of academic session. • Some Department (like Geography, Commerce, Economic, Mathematics) conduct practical examination for their honours student as it is scheduled by the controller section of examination of University of Kalyani . Entire processes are scientific and transparent. • Various academic interactive programmes like Quiz, debates, student seminar, drawing and poster competition on current affairs, project report on environmental studies, field-study, survey and workshop etc are organized to assess the performances of students. • However, several initiatives were withhold due to closedown of college from 14.03.2020.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar of the College is displayed on notice book in staff room, notice boards hangs on wall at the entrance of college gate and also in College website. The Academic Sub-Committee prepares the Academic Calendar. Every department submitted a detailed Academic and Activity calendar of their department to the IQAC. A comprehensive academic calendar is prepared by a committee of head of all departments, and the Principal with the help of IQAC. This calendar includes the mission and vision of the college, details information about teaching and non-teaching staffs, that on various committees and subcommittees, college rules and regulations, and other details like time schedule for tutorial and remedial classes, probable dates of class tests and Mid-term test, schedule for counselling session, semester-end examinations, list of Holidays and vacations, etc. Along with these, Academic Calendar is also illuminated details information regarding the college activities throughout the year such as probable dates for publication of result, dates for different programs, sports and special events, etc. The College Prospectus, Academic Calendar, institutional notification, notifications and circulars from the affiliating university are circulated both in Online and Offline platform amongst the all the stake holders of the institution to aware them about evaluation process.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.berhamporecollege.in/wp-content/uploads/2020/09/Program-outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage

			examination		
		No Data Entered/Not Applicable !!!			
		View File			

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://forms.gle/Zd6qCRouLi2fHPQ1A https://forms.gle/SDdWPUsoxAgCFa788 https://forms.gle/VX7AX5hWFnQNBGBz5 https://forms.gle/arFWeqF77iXz5196A

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Swami Vivekananda Youth Conference	Berhampore College Rama Krishna Mission Institute of Culture	15/01/2020
Workshop on "Mental Health: Depression in Teen and young adult	NSS unit IQAC Of Berhampore College	13/11/2019
Workshop on Women's health and hygiene	NSS Equal opportunity cell of Berhampore College	07/11/2019
One-day Workshop on health and hygiene for girls students	NSS in collaboration with Equal Opportunity Cell of Berhampore College	19/07/2019
Workshop On IPR	NSS unit	08/11/2019
An awareness programme on legal-aid	NSS unit	12/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	5	1.4
International	Philosophy	1	5.16
International	Political Science	1	3.87
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Philosophy	1
Commerce	3
Economics	5
Political Science	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
CFD Modelling of Casson Fluid Flow and Mass Transport Through Atherosclerotic Vessels	Sarifuddin	Differential Equations and Dynamical Systems	2020	2	Springer	2
Numerical Solution of Blood Flow and Mass Transport in an	Reima D. Alsemiry, Sarifuddin , Prashanta K. Mandal, Hamed M. Sayed and	BioMed Research International	2020	3	Hindawi	1

Elastic Tube with Multiple Stenoses	Norsarahaida Amin					
Computational model of stent-based delivery from a half-embedded two-layered coating	Sarifuddin, Somnath Roy and Prashanta Kumar Mandal	Computer Methods in Biomechanics and Biomedical Engineering	2020	3	Taylor Francis	Nill
Solute dispersion in Casson fluid flow through a stenosed artery with absorptive wall	Prosanjit Das, Sarifuddin and Prashanta Kumar Mandal	Journal of Applied Mathematics and Physics (ZAMP)	2020	2	Springer	1
EFFECTS OF PULSATILITY AND DOUBLE STENOSES ON POWER LAW MODEL OF BLOOD FLOW AND MASS TRANSPORT IN VESSEL	Reima D. Alsemiry, Sarifuddin, Prashanta K. Mandal, Hamed M. Sayed and Norsarahaida Amin	JP Journal of Heat and Mass Transfer	2020	2	Pushpa Publishing House	Nill
Philosophical contribution ofRammohan Roy to the 19th century Bengal Renaissance	Samsunnessa Khatun	Research Review International Journal Of Multidisciplinary	2019	1	Research Review Journals	Nill
The Mass Media Public Opinion: Analysing Media Effects vis-à-vis Public Opinion Formation	Ritobrata Roy	Shikshan Sanshodhan: Journal of Arts, Humanities Social Sciences ISSN(O)-2581- 6241	2019	1	Research, Culture, Society and Publication	Nill

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :				
Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**7**	**14**	**6**	**3**
Presented papers	**1**	**3**	**Nill**	**Nill**

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
BanomahatsavBanomahatsav	**NSS unit**	**Banomahatsav**	**30**	**35**
Survey program	**Dept. Geography**	**Nature of Landuse/Landcover and related problems**	**4**	**91**
Free health check-up	**NSS unit of Berhampore college**	**Thalesemia HIV detection including adolescence counselling**	**3**	**140**
International	**Neheru Yuba**	**Participation**	**2**	**12**

Yoga Day	Kendra ,Ministry of Youth affairs and Sports , Govt. Of India, Grant Hall, Berhampore	in International Yoga Day at Neheru Yuba Kendra		
Survey program	Dept of Economics	Survey on problems and prospects of sericulture in Murshidabad	5	5
Awareness program	NSS unit of Berhampore college	Rally on anti tobacco movement	35	465
Awareness program	NSS unit Of Berhampore College in collaboration of District Health Family Welfare SamityM urshidabad	Sensitization campaign for College students on Tobacco control program	10	250
Awareness program	CMOH, Dept Of Murshidanbad District NSS unit Of Berhampore College	Awareness generation and observation programme of 34th National fortnight of Eye donation	8	70
Youth Parliament Programme	Dept of Parliamentary Youth Affairs	Participation to Youth Parliament Programme	2	17
Health check -up	NSS unit	Free health check -up	24	140
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research	Dr. Sarifuddin	0	365
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

Academic Research	Research Collaboration	Joint collaboration in research with IIT-KGP, Visva-Bharati University, Universiti Teknologi Malaysia, etc.	01/01/2019	30/06/2020	Sarifuddin, Somnath Roy, P.K. Mandal, Reima D. Alsemiry,H. M. Sayed and N. Amin

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
DOEACC	01/07/2019	Computer Application	30

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
34.5	93.06

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Nill	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	16.11.09	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26203	1459479	692	145973	26895	1605452
Reference Books	Nill	Nill	Nill	Nill	Nill	Nill
e-Books	3135809	5900	Nill	Nill	3135809	5900
Journals	526	36004	178	5257	704	41261
e-	6237	5900	56	Nill	6293	5900

Journals					
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	Nill	330293	Nill	Nill	Nill	330293

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	52	20	4	5	1	10	10	20	0
Added	3	0	0	0	0	0	0	0	0
Total	55	20	4	5	1	10	10	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
7.53	10.72	7.85	12.21

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College authority always emphasizes the proper and optimal utilization of all the available infrastructures for better teaching -learning facility. The proper utilization of the infrastructures provided to the Departments is also monitored by the respective heads of the Departments. Following are some of the

important parameters by which these are ensured. 1. The class rooms in the main building are used by different departments for taking under graduate and Post graduate (DODL) classes according to the scheduled routine throughout the academic session. Teachers use green board to teach in the class and also use modern available infrastructure such as computers, LCD projectors for taking classes. 2. Laboratories of the different departments are properly used for practical classes. 2.1. The library follows certain protocols in the usage of books. The entry register is kept for both staff and students. Anybody who enters the library must enter in the register to use the facilities in the library. At the beginning of the first year each students will be issued 2 library cards after collecting their details. New card will be issued to the students only after the previously borrowed books are returned in good condition at the end of every semester, all the students must return their books to the library. Likewise teachers also use library books for their class purpose and research purpose and return the books at the proper time. 3. Classes for the course under DODL are held in the specific building of the college. 4. Apart from the scheduled classes department organizes seminar presentation for the students time to time in the specific seminar room utilizing the available infrastructures such as LCD projector, white screen, and computers. 5. The college is one of the examination centres for U.G. under Kalyani University. Besides that the infrastructure of the college is provided by the state government, it is sometimes used on holidays for various activities of public interest such as examination centre of different public examinations like PSC, SSC CSC, Clerkship, and WBCS. etc. 6. For construction of new building and innovation of existing one the college authority apply to the Assistant Engineer (PWD), Construction, Berhampore for giving necessary plan and budget which subsequently forwarded to the Government of West Bengal, Higher Education Department for necessary action. 7. Fresher's Welcome, annual social Function and other programme are arranged in auditorium of the college without effecting the routine class. The seminar room of the college is also used for various socio and cultural activities.

http://www.berhamporecollege.in/library/ http://www.berhamporecollege.in/sports/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Kanyashree, SC, ST, OBC-A, OBC-B	1637	24877600
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
mentor-mentee counselling classes	01/07/2019	4864	Counselling cell
Soft Skill	01/07/2019	15	DOEACC

development				
Personal Counselling	**01/07/2019**	**2764**	**Counselling cell**	

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	**NIL**	**Nill**	**Nill**	**Nill**	**Nill**

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	**1**	**Nill**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	**Nill**	**Nill**	**NIL**	**Nill**	**Nill**

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	**180**	**BA(H), B.Sc.(H), B.Com(H), BA(G), BSc,(G), B.Com(G)**	**Phil, Ben, Eng, Math, His, Sans, Commerce, Econ, Geo, Plo.Sc.**	**K.U., C.U., J.U., B.U., R.B.U, Different B.Ed. College**	**MA, M.Sc., M.Com, MBA, B.Ed**

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	**2**
Any Other	**7**

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	NIL	National	Nill	Nill	Nill	Nill
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

One of the most import and active stakeholders of the college are the students. They are the fulcrum of all the activities of an educational institution. An educational institution thrives to ensure the fulfillment of students' interest. The student's Union is a statutory body formed in a college to communicate with the college administration about the interests of the students. Our college has an elected Students' Union. The Students' Union has representatives in many important committees of the college including the Governing Body. They express the thoughts and views of the students and also act actively in implementing strategies. The Students' Union also renders active participation in the admission process of the college. The Students' Union act as a liaison between students and the college, i.e. administration, and teaching and non-teaching staff. It also extends assistance and provide guidance to the students in resolving academic and extra-academic problems.The Students' Union motivates the students to participate in events like debate competition, extempore, sit and draw competition, etc. as a part of this excellent programme. To inculcate a sense of respect towards our rich cultural heritage, the Students' Union organizes (with the help of NSS) programmes like International Mother Language Day, Saraswati Puja, Freshers' Welcome, Teachers' Day, Annual Sports, Youth Festival, 26 January, 15th August, etc. Apart from these, Students' Union actively participates in various extension activities. Members of the Students' Union extend their assistance to the NSS Units in organizing the blod donation camp, programmes like the 'Tobacco awareness program etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In accordance with the policy of decentralization adopted by the management , both teaching and non- teaching members are adequately represented in the Governing Body of the college and their opinions are sought in making and implementation of different policies. Apart from the Governing Body meetings, sub-committees like IQAC, Academic sub-committee, Examination sub- committee, Students' Support and Progression sub –committee, Internal Complaints Committee meet on a regular basis and help to formulate and implement the strategic plans of the institution. The responsibilities are defined and communicated through face to face meetings with the non-teaching staff members of the college as well as by notifications. The students take an active part in the governance of the activities in the campus. The student body consists of the President (Final year), Vice President (Final Year) and the Secretary (First year). Feed backs are obtained from the students to improve the quality of the services rendered. This student body under the guidance of the faculty is given the chance to take lead in the organization of various festivals, Sports Day, and other activities. This results in effective and proper execution of the work and promotes cooperation between management, staff and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1. Online Admission including online payment facility in both UG PG levels. 2. Online admission is made strictly on the basis of merit. 3. Strict observance of Govt. Rules for Reserved Categories.
Industry Interaction / Collaboration	NIL
Human Resource Management	1. Motivating and facilitating the faculty members to participate in Refresher Orientation courses. 2. Arrangement of computer training programmes related to Tally and MS-office for Non-teaching staff. 3. Organization of a workshop on different safety measure to adhere to in daily life and in work place. 4. Self-appraisal of the teachers through maintenance of Academic Diary. Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Committee.
Library, ICT and Physical Infrastructure / Instrumentation	1. College plans to improve learning resources by updating library and other support systems, buying more books starting book banks improving ICT enabled teaching, digitization of

	library, focus on e-resources etc. 2. Provision for wi-fi facility in both the campuses for use of the e-learning resources. 3. Increase of the internet bandwidth from 15 mbps to 80 mbps through broadband and lease line to facilitate the research lab. and centres along with departments. 4. Procurement of more equipment, teaching aids and books under CPE fund 5. Procurement of more desktop and laptop computers under CPE fund.
Research and Development	1. Facilities have been asked to write research based papers and articles for the improvement of teachers, encourage faculty to take up short and long term courses, refresher courses orientation programmes, paper presentation, incentives for outstanding performance of faculties. 2. Motivates faculty members for research publications in peer reviewed journals with high impact factor. Encourages them to present papers in International/National/State Level Seminars, workshops and to act as resource persons.
Examination and Evaluation	Schedule of occurrence of class test, Mid-term test is furnished by individual department to their wards. The students are provided with the corrected answer-scripts by the relevant faculty members within 15 days of examination. Doubt and enquiries of the students if any regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student.
Teaching and Learning	College plans to improve learning resources by updating library and other support systems, buying more books starting book banks improving ICT enabled teaching, digitization of library, focus on e-resources etc.
Curriculum Development	Planning and implementation of the curriculum by the college is done most effectively by introducing students and stakeholders first to the larger mission and the wider vision that defines the particular purpose which the college stands for and seeks to promote. The objective of the college

is to fulfil what it has envisaged by providing quality education which will enable students to become educated, responsible citizens and realise their position in the society as independent person. The use of learner-centric methods are meticulously planned academic calendars, teaching modules are framed to ensure that lectures are of high quality and meet the time schedule.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Implemented SMS system for dissemination of information including regular notice to all stakeholders.
Administration	a. Notice display system for students and other stakeholder. b. Regular exercises of e-tendering process through Govt. portal. c. Regular exercises of PFMS portal to upload expenditure related to Govt. fund. d. Submission of retirement related documents through e-pension portal.
Finance and Accounts	1. Fully computerised office and accounts section. 2. Maintenance the college accounts through Tally. 3. Reception of salary fund from Govt. through HRMS portal.
Student Admission and Support	1. Online admission including online payment gateway. 2. Maintaining students database through tailor made software. 3. Implemented online CBCS semester information system for PG Courses .
Examination	Nill

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	Nill	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

	organised for teaching staff	organised for non-teaching staff				
2019	NIL	An workshop was conducted on for enhancing professional development of non-teaching staff in examination and admission process	08/11/2019	08/11/2019	Nill	7

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RC IN COMMERCE (INTERDISCIPLINERY)	1	07/11/2019	20/11/2019	14
R C in Women Studies and Gender Sensitization	1	02/07/2019	15/07/2019	14
7 Days on-line international certificate Course on Data Analytics Using Excel and SPSS	1	05/06/2020	12/06/2020	7
5 Days online International Faculty Development Programme on 'Teaching , learning and evaluation in HEIS in Pandemic and 'Post pandemic India-Issues and challenges	1	25/06/2020	29/06/2020	5

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	Nill	1	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GSLI, Staff Cooperative Welfare fund	GSLI, Staff Cooperative Welfare fund	Students Welfare fund, Students Aid Fund, Medical and Means Fund and different scholarship programme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The annual budget is allotted to the college by the management every year for the requirements of various departmental activities. The account of the institution is subjected to an audit by a govt. of West Bengal approved Auditor appointed by the Govt. of West Bengal. The income and expenditure from different sources are audited regularly by the external auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NA	Yes	Self
Administrative	Yes	WB Government	Yes	Self

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Counselling Programme(Mentor-mentee session)	01/10/2019	25/11/2019	05/12/2019	4000
2020	.Vivekananda Youth Conference	01/10/2019	15/01/2020	15/01/2020	130
2019	Programme of adolenscent counselling	01/10/2019	06/12/2019	06/12/2019	140
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
. One-day Workshop on health and hygiene for girls students Organised by NSS Unit and Equal Opportunity Cell	19/07/2019	19/07/2019	180	Nill
. Workshop on " Women's health and hyegiene Organised by NSS Unit and Equal Opportunity Cell	07/11/2019	07/11/2019	200	Nill
Workshop on " Mental Health: Depression in Teen and Young adult"	13/11/2019	13/11/2019	165	235

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- **Green Drive (Plantation of trees) inside the College Campus by NSS Unit and ECO-CLUB of the College. • Power Saving LED lights in College Campus. • Restriction of use of plastic in the College Campus. • Uses of separate coloured dusbin-Blue and Green • College garden**

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**4864**
Provision for lift	**No**	**Nill**
Ramp/Rails	**Yes**	**4864**
Braille Software/facilities	**No**	**Nill**
Rest Rooms	**Yes**	**4864**
Scribes for examination	**Yes**	**Nill**
Special skill development for differently abled students	**No**	**Nill**
Any other similar facility	**No**	**Nill**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Board on good health hygiene practices, uses tobacco at college premises is a punishable offence, importance of casting vote, etc.	**24/01/2020**	**Various hoardings on Human Values and Professional Ethics(like on Board on good health hygiene practices, uses tobacco at college premises is a punishable offence, importance of casting vote, etc) are displaying at the different corners of the college premises, Wall hanging board of NSS unit is also displaying**

	valuable message to the stake holders. Electoral literacy club also disburse the knowledge on electoral literacy. Wall magazines of each department imparts the subject related ethics. On various occasion we circulate leaflets among the students to make them aware about human values and professional ethics.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Programmes on afforestation 2. Programmes on solid –waste management plastic free campaign 3. No smoking Campaigns 4. Swachchha Bharat Mission 5. Gardening

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Best Practices : N.S.S. After independence the University Grants Commission, headed by S. Radhakrishnan, recommended the introduction of voluntary national service in academic institutions. It had been argued that students and teachers should devote time to voluntary manual work. According to Jawaharlal Nehru this idea of social service should be considered as prerequisite for graduation. Keeping this view in mind, On 24 September 1969, the then Union Education Minister V.K.R.V. Rao launched the NSS at 37 universities in all states. The programme aims to encourage young blood of society, that is students to devote their idle time in social work, and to provide service to society without bias. NSS volunteers work to ensure that everyone who is needy should have some opportunities to enhance their standard of living and live a dignified life. In doing so, volunteers learn from people in villages how to lead a good life despite a scarcity of resources. It also provides help in natural and man-made disasters by providing food, clothing and first aid to the disasters victims. Thinking in the same tune authority of Berhampure College realised the importance of this national scheme and they established NSS unit during mid of 80's of the last century.It had a glorious history in their social work activies. However, activities became jeopardised for few days. But again it re-commenced its social work activities during the financial session. 2017-18. Via this wings, college ensures extension work bringing together the campus and society. The NSS wing performs regular activities along with special camp activities. However due to some irregular financial disbursement of higher authority, it could not be able to execute all programmes in its primary stage. But as it overcome of its childhood phase it has gained momentum. The context The activities are designed in such a way so that our students can come out from all of their backwardness and awake them about their responsibilities towards society along with their personal development. Here we follow the great advise of Swami Vivekananda."Education is the manifestation of perfection already in man." The Practice Through the regular activities and special camp, member along with teaching and non-teaching staff eradicate several misconceptions and backwardness and ensure development in several sphere of

society. They have engaged themselves in following activities: 1) Participation in International Yoga Day at Neheru Yuba Kendra. 2) Celebration of "Bano-Mathotsav". 3) Workshop on health and hygiene for girls students. 4) Celebration of 73rd Independence Day. 5) Poster Competition on anti tobacco movement. 6) Rally on anti tobacco movement. 7) Play of Street Drama on anti tobacco movement. 8) An awareness programme on legal aid. 9) Workshop on womens' health and hygiene. 10) Workshop on "mental Health :Depression in Teen and Young adult". 11) Free Health check-up camp. 12) Celebration of Netaji Birth Day. 13) Celebration of 71th Republic Day. 14) Annual observance of International Mother language. 15) Annual observance of World Environment Day. 16) Senitization campaign for college college students on Tobacco control control programme. 17) Awarness generation and observation programme of 34th National fortnight of Eye donation. 18) Celebration of NSS Day. 19) Workshop on "Women's health and hygiene". Evidence of Success: 1.Berhampore College Participation in International Yoga Day at Neheru Yuba Kendra, Ministry of Youth Affairs and Sports,Govt. of India on 5.07.2019.Twelve members of NSS unit along with programme officer actively took part of this event. 2.NSS unit of Berhampore College celebrated Bano-Mahotsab on 19.07.19 at College premises, College Hostel and adjacent area of Berhampore College with objective of increasing Social Forestry and forestation.. 3. NSS unit in collaboration with Equal Opportunity Cell of Berhampore College organised a one day seminar on gender sensitization on 19.07.2019 at Seminar Hall, Berhampore College. Theme of the seminar was " Health and Hygiene for Girls Student". Hon'ble Principal Dr. Samaresh Mondal, inaugurated the camp by lightening the lamp.Dr. Mahadev Alam and Dr. A.Khair were the chief guest. They have delivered their valuable speech on the said topic before the audience. 180 girls students were participated with full enthusiasm and made it a great success. 4. NSS unit of Berhampore College organised a Poster Competition on anti tobacco movement on 27.08.2019 at College Premises. 3o members were participated. 5. A rally on anti tobacco movement was also organised by NSS unit of Berhampore College on 29.07.2019 at the adjacent area of the College. More than 500 students along with teaching and non-teaching staffs were actively participated. 6. In front of Rabindra Sadan,Berhampore a street drama on anti tobacco movement was directed by NSS unit of Berhampore College on 29.08.2019.This drama were performed by 10 members of NSS unit of Berhampore College. 7. NSS unit of Berhampore College in collaboration with District Health Family Welfare Samity, Murshidabad organised a Sensitization campaign for college students on tobacco control programme on 29.08.2019 at College Seminar hall.280 students along with teaching and non-teaching staffs have actively been participated. 8. NSS unit in collaboration with Equal Opportunity Cell of Berhampore College conducted an awareness programme on legal aid at the College Seminar hall on 12.09.2019.200 students along with teachers were participated. 9. NSS unit in collaboration with Equal Opportunity Cell of Berhampore College organised a one day seminar on gender sensitization on 07.11.2019 at Seminar Hall, Berhampore College. Theme of the seminar was "Women's Health and Hygiene". Hon'ble Principal Dr. Samaresh Mondal, inaugurated the camp by lightening the lamp.Dr. Srimanta Paul was the chief guest. He delivered his valuable speech on the said topic before the audience. 120 girls students were participated with full enthusiasm and made it a great success. 10. NSS unit in IQAC of Berhampore College organised a one day workshop on "Mental Healthon: Depression in Teen and Young Adult" on 013.11.2019 at Vivekananda Hall, Berhampore College. 400 students along with teachers were participated with full enthusiasm and made it a great success. 11.. International Mother language day is a world-wide annual observance held on 21st February to recognise the importance of worldwide linguistic diversity and to affirm the right for all people to speak their local language. To promote awareness among students about the relevance of Mother language NSS unit of Berhampore College has celebrated this day to memorialize the fight of those students of Bangladesh who killed while demonstrating for the recognition

of Bengali as national language. 12. NSS unit of Berhampore College has observed World Environment Day on 05.06.2020. On account of outbreak of Covid-19 a online quize was organised on this topic and 295 students were participated. Obstacles: It is a collaborative activity. Principal, Programme officer, teaching and non-teaching staff and students extends all their encompassing supports. The limited grants allotted by the central authority plays a major constraint to execute several programmes within schedule time. 2. Best Practices on Online Admission Procedures Online Admission Process has been initiated from the academic session 2015-16 appear as very successful in reducing errors, manual labour and making admission system easy. In spite of the manual process of admission , the Online Admission Process has turned out to be a complete success. This has indeed lessened the rigorous labour involved in the offline process. Introduction of Online Admission Process: Owing to some confines of Off line process of admission like manual labour , , individual bias, more time consuming, less transparent etc. the college authority realized that for effective admission process ,the immediate necessity should be the introduction of Complete Online Admissions Process. After many deliberations, debates and discussions, the process finally began its journey in 2015-2016 sessions. In this complete online Admission Process, all admission related notifications are uploaded in the college website. As soon as the results of different 102 examinations are published, the college notifies of the dates in which the applicants can submit the online application forms. Forms can be submitted only on-line in the college website www.berhamporecollege.in. After submitting the forms on-line and taking prints of the "challan" copies the applicants have to pay the requisite fees at any branch of the designated bank (State Bank of India). The technological side of this online admission process is maintained by a competent outsourced agency. Necessary helpdesks are provided in the college campus both by this outsourced agency and the Students' Union. The Admission Committee monitors the entire process. The entire Merit Panel is prepared Online. Entire admission process with necessary counselling are also maintained online. 5. Evidence of Success: In spite of the manual admission process, the Online Admission Process has turned out to be a complete success. This has indeed lessened the rigorous labour involved in the offline process. The entire process has become smoother with less requirement of human-power. It has also become less time consuming for both the staff and the students. Number of sanctioned seats number of students admitted for the session 2019-20 are presented below : Year of enrolment Program name Number of sanctioned seats number of students admitted enrolment Percentage 2019-20 1STYEARBA,BSCB.COM(HONSGENERAL) 3991 2702 67.8777

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.berhamporecollege.in/nss/ http://berhamporecollege.co.in/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

VISION: To evolve skilled and value based resource professional, to provide opportunities to the students without any discrimination, to find space for the exponential growth of personality and character, and to face the challenges of tomorrow successfully through quality education. MISSION: In fulfilment of its vision, the Berhampore College is committed to provide higher education to the students in its vicinity giving equal opportunities to all, equip the students' community with academic, social, scientific and spiritual values and to enable them to have an insight in to the spirit of transparent governance and public. We are very much aware of our responsibility to our students and do our very best to provide a most friendly and growth oriented ambience for them. We do

everything in our capacity to ensure excellent standards that would secure them leadership in tomorrow's challenging world. The vision behind the establishment of the college is to spread the light of knowledge and wisdom to kindle the ardor of faith does justice by Forming men and women for others who are: i. Academically accomplished ii. Emotionally balanced iii. Morally upright iv. Socially responsible v. Ecologically sensitive vi . Professionally dedicated INTEGRAL FORMATION: National Awareness is fostered through talks and seminars related to the building up of the nation and National Days are observed by NSS. Extension Activities and Outreach Programs are focused on the integral formation of the students. STRIV E FOR TRUTH AND SERVICE: We provide quality education to our students. Integrity and transparency are reflected in all the endeavors of the institution from the Admission process up to the conferment of Degree /placement and even beyond. The institution stands for Humanity, for Tolerance, for Reason, for the Adventure of Ideas and for the Search for Truth. For this we create an environment that fosters teamwork, cooperation and mutual support. The institution believes in the policy of inclusion and promotes the nation building qualities of Equality, Justice and Fraternity.

Provide the weblink of the institution
https://www.berhamporecollege.in/core-values/   https://www.berhamporecollege.in/aims-and-objectives/

8.Future Plans of Actions for Next Academic Year

The college plans the following for implementation in future: ? The college is located in Berhampore nearer to Berhampore court Railway station and Bus-stand. So, it faces immense pressure of students. Therefore the college plans to build new buildings. ? Try to introduce new UG pure science courses including Bio-Science. ? Enhancing academic excellence. ? To submit proposal for funding of UGC sponsored national seminars. ? Development of skills of the students by inculcating core values among them further by imparting value-based education. ? Enhancing social compatibility of the students by giving better opportunity of social interaction through activities of NSS, NCC and the like. ? Enhancement of infrastructural facilities. ? we should expands our outreach programmes. Try to provide more contribution to neighbouring economy, society and culture. ? Take sincere initiatives to commence some certificate courses in collaboration of renowned authority so that job employability might be enhanced.