

NOTICE

A meeting of the IQAC of Berhampore College for the academic session 2022-23 will be held on 24.08.2022 at 3 p.m. in the chamber of the Principal to transact the following agenda. All the members of IQAC are requested to attend the meeting positively.

Agenda:

- i) Discussion on minutes of proceeding of last meeting.
- ii) Discussion on evaluation of NAAC for 2nd cycle.
- iii) Discussion on submission of AQAR for the academic session 2021-22.
- iv) Discussion of the plan of action of the current academic session 2022-23.
- v) Miscellaneous;

Name of the members:

Dr. Samaresh Mandal (Chairman, IQAC)

Prof. Parimal Chandra Pal (Internal Member)

Prof. Maumita Ghosh (Internal Member)

Prof. Samsunnessa Khatun (Internal Member)

Dr. Indrani Basu (Coordinator, IQAC)

Prof. Somnath Choudhury (Internal Member)

Dr. Sariffuddin (Internal Member)

Mrs. Panchali Bhaduri (Internal Member)

Dr. T.K. Ghara (Hon'ble JDPI, external Member)

Mr. Pradip Ranjan Chakroborty (Retired Professor & social worker, external Member)

Dr. S. N. Sarkar (External Member)

Date: 19.08.2022



Dr. Samaresh Mandal

Principal

Berhampore College

Minutes of proceeding of meeting of IQAC of academic session 2022-23 held on 24.08.2022 at 3.00 P.M. in the Chamber of Principal. Hon'ble Chairman, Dr. Samaresh Mandal, Principal of Berhampore college chaired the session.

Agenda i)

The minutes of proceeding of the last IQAC meeting held on 13.5.2022 read out and confirmed.

Agenda (ii) A detailed discussion was held on the evaluation of accreditation by NAAC and achievement of Grade B on 10.08.2022. Hon'ble Principal Sir appreciated the sincere efforts of all the members of IQAC for this achievement and requested them to start the preparedness for the accreditation of 3rd cycle. He also welcomed the new team of IQAC which made by Governing body of the college.

Agenda (iii) : Chairman of IQAC advised coordinator , IQAC to commence the process of preparation of AQAR for the academic session 2021-22. Coordinator shared the new proforma of AQAR with the member. Criteria-wise work loads have been distributed among the members.

iv) Agenda (iv) : Plan of action 2022-23

1	IQAC have decided to keep academic ambience as prior and introduce some new source of learning which is matched with New Education Policy.
2	IQAC have decided to take endeavour for enhancing the knowledge on online teaching, learning and evaluation by using LMS, e-resources
3	Take necessary steps to maintain the information of passed students and motivate teachers to take initiative to run Alumni association properly..
4	Feed back should be collected from all the stake holder like students, teachers, non-teaching employees and the employers.
5	IQAC have decided to suggest some proposals to promote research initiative and interest among the members of faculties.
6.	Should Perform social responsibilities through NSS unit and counsel the students through moral support.
7.	IQAC have decided to take steps to open certificate course and organize some counselling programmes.
8.	To Prepare Gender audit report for academic session 2021-22
9	To Prepare academic and administrative audit report for academic session 2021-22.
10.	To Prepare Green audit report for academic session 2021-22
11.	Install solar system to save energy.

Agenda (v): Keeping the proposals of providing incentives to promote the research interest, Hon'ble Principal sir informed the IQAC that from the academic session 2022-23, teachers who will attend the regional, state, national and international seminars within and outside of state will get 50% of their registration fees as financial assistance from college. However, this allowance will be subject to not more than Rs 2500.

No additional matter has raised.

Sudhaini Basu
Coordinator , IQAC
Berhampore College
18.01.2023

[Signature]
Principal
Berhampore College
18.01.2023